

317 3rd Street P.O. Box 278 Ashton, IA 51232-0278 www.ashtonstatebank.com

## To our valued customers:

As concern grows around COVID-19 (coronavirus), the Ashton State Bank wants to provide you with information on our response and business continuity planning. The safety and health of our customers and our employees is of the utmost importance and we are taking every possible step to try to limit exposure of this virus to our customers and our employees.

The COVID-19 crisis is developing quickly and we are continually monitoring guidance from the Centers for Disease Control (CDC) and the World Health Organization (WHO). With this in mind, we have elected to close our lobby beginning on Wednesday, March 18, 2020 and are asking our customers to take advantage of our Drive-Up window and our Drive-Up ATM located on the west side of the bank and our night depository located on the south side of the bank.

In addition to the above services, you may also utilize our Internet banking which allows you to view your account activity as well as transferring between your accounts at Ashton State Bank and making loan payments. Later in 2020, we will be enhancing our online banking presence by adding Bill Pay, mobile banking and Estatements, so if you aren't currently an Internet banking customer, we encourage you to enroll at www.ashtonstatebank.com.

In the event you do have a need to come into the bank, we have a sanitation station which is equipped with hand sanitizer, sanitizing wipes and gloves for your use in the bank.

If your needs can't be met utilizing one of the above services, please call the bank and discuss your needs with one of our loan officers or customer service representatives.

We will continue to monitor the situation and implement any and all measures required to ensure the safety of our community. Also we appreciate your patience and cooperation during this difficult time.

Phone: (712) 724-6326 Toll Free: (800) 524-3505 FAX: (712) 724-6416